



GAN ENG SENG SCHOOL PARENT-TEACHER ASSOCIATION

PTA 60th Annual General Meeting
27th January 2011 (Thursday) 6:30pm
Lim Seow Lim Hall
Gan Eng Seng School

Present: Principal, Vice-Principal, 244 Parents and 35 Coaches (refer attendance list)

Proxies: 41 Teachers

Agenda:

1. Welcome Address by PTA
2. Confirmed Minutes of 59th GESS PTA AGM
3. Treasurer's Report
4. Confirmed PTA Accounts as at 31 Dec. 2010
5. Proposed Changes to GESS PTA constitution
6. Election of PTA EXCO Members 2011
7. Notice of February 2011 PTA Meeting

	Discussions	Action By
1	<p><u>Welcome Address</u></p> <p>Meeting was called to order at 6:30pm.</p> <p>Ms Kelly Mak, PTA President, welcomed all teachers and parents to GESS 60th Annual General Meeting. In her welcome address, she briefed on the PTA mission and objectives. She also thanked all parents and teachers who had served actively in the PTA in the year 2010.</p>	
2	<p><u>Passing of GESS-PTA Audited Accounts</u></p> <p>Copies of the audited report were circulated to all members present.</p> <p>The audited financial report for the year ended 31st December 2010 was presented at length by Ms Kelly Mak.</p> <p>A question was raised by a parent Mr Ng Keng Wan. He wanted to know the breakdown for the carnival expenses as it was a big sum. Ms Kelly Mak replied the major expenses went to PA system, tentage, Uncle Ringo games, PTA food stalls etc. The main aim was to assist the school in their 125th</p>	

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	Discussions	Action By
	<p>Fund Raising effort.</p> <p>Mrs Carolin Tan mentioned that GESS funds were not used to purchase anything for the school, the school has its own funds, audited yearly by the Ministry of Education. Funds were raised by students during the 125th Fund Raising Carnival and PTA aided by pooling resources.</p> <p>Ms Kelly Mak said that PTA spent their funds prudently; all expenses were approved during the monthly PTA meeting which all members can attend. Members can also request to inspect the books at any time.</p> <p>Mr Ng Keng Wan mentioned that for corporate governance, each income or expenditure should have a stated reason or aim.</p> <p>Mr Lawrence Ng mentioned that as per Registry of Society, all our accounts are audited yearly.</p> <p>Passing of the GESS-PTA audited financial report was proposed by Ms Foo Lee Wee and seconded by Mr Wong Meng Kit.</p>	
3	<p><u>Passing of 59th GESS-PTA Annual General Meeting Minutes</u></p> <p>Copies of the 59th GESS-PTA AGM Minutes were circulated to all members present.</p> <p>Mr Ramanathan went through the 59th AGM minutes with all present.</p> <p>Passing of the 59th GESS-PTA AGM Minutes was proposed by Mdm Foo Lee Lian and seconded by Ms Diana Tho.</p>	

	Discussions	Action By
4	<p data-bbox="349 206 1128 241"><u>Passing of Proposed Changes to GESS PTA Constitution</u></p> <p data-bbox="349 280 1339 392">The Proposed Changes to GESS PTA Constitution was posted on the GESS-PTA website 2 weeks prior to this AGM. PTA website can be located at http://www.gess.edu.sg/gess/u/pta/news.html</p> <p data-bbox="349 425 1079 459">Mr Lawrence Ng went through all the proposed changes.</p> <p data-bbox="349 504 1339 571">For all proposed changes, if there is no objection among members present, it will be considered passed. If there is any objection, a vote will be taken.</p> <p data-bbox="349 616 885 649">Objections 1 to the proposed changes:</p> <p data-bbox="349 649 1339 705"><i>5. Subscriptions: (a) The annual subscription shall be determined by the Executive Committee and are not refundable.</i></p> <p data-bbox="349 750 1339 862">Mr Khan Hui Cheng and Mr Richard Goh questioned on the power of the Exco and expressed concerns that the annual subscription will be raised to an unbearable level like say S\$100 a year.</p> <p data-bbox="349 896 1339 963">Ms Kelly Mak assured all that ExcOs are also PTA members and they will have to pay the same annual subscription.</p> <p data-bbox="349 1008 1339 1153">Mr Lawrence Ng replied that there are avenues to address concerns as any increment in subscriptions has to be approved during the PTA meeting. Furthermore members can convene an EOGM if they deem the EXCO did not perform to expectation.</p> <p data-bbox="349 1187 1339 1310">It was then decided to reword the proposed changes for the clause to: <i>5. Subscriptions: (a) The annual subscription shall be determined by the Executive Committee and are not refundable. The increment in annual subscription must be less than the current annual subscription.</i></p> <p data-bbox="349 1355 950 1500">A vote was then taken: Vote for:91 Vote against:15 The amended proposed change was approved.</p>	
	<p data-bbox="349 1556 885 1590">Objections 2 to the proposed changes:</p> <p data-bbox="349 1590 1339 1769"><i>5. Subscriptions: (c) The Hon Treasurer shall maintain appropriate payment records. The annual subscription shall be payable at the start of each academic year and may also be collected in a single lump sum for the entire projected enrolment of the student in the school. Such action shall assume a 4 year enrolment for all students. A pro-rated subscription shall be applied to students join after secondary one.</i></p> <p data-bbox="349 1803 1339 1870">Mr Khan Hui Cheng voiced concern over the non-issuing of receipt. He is worried that some monies may not enter into the books.</p> <p data-bbox="349 1915 1339 1982">Mr Lawrence Ng explained the rationale is to be more environmentally friendly, relieve the EXCO of intensive administrative jobs, saves on cost</p>	

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	<p>of receipt books. Furthermore, the annual subscriptions are collected by the Form Teachers with proper records. The records are available for viewing upon request.</p> <p>Ms Lim Ping Ping mentioned that e-receipts can be issued instead of physical receipts to save costs.</p> <p>A vote was then taken: Vote for:98 Vote against:11 The proposed change was approved.</p>																			
	<p>The newly-elected EXCO was introduced to all present.</p>																			
5	<p><u>Election of PTA EXCO for Year 2011</u></p> <p>The Executive Committee members for GESS-PTA 2011 were elected as follows:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">President</td> <td style="width: 10%;">:</td> <td>Ms Kelly Mak Lai Kam</td> </tr> <tr> <td>1st Vice President</td> <td>:</td> <td>Mrs Carolin Tan (Principal)</td> </tr> <tr> <td>2nd Vice President</td> <td>:</td> <td>Mr Ramanathan S/O Ramanathan</td> </tr> <tr> <td>Secretary</td> <td>:</td> <td>Ms Leow Yee Ling</td> </tr> <tr> <td>1st Asst Secretary</td> <td>:</td> <td>Mdm Priscillia Chen</td> </tr> <tr> <td>Treasurer</td> <td>:</td> <td>Ms Linda Lim Gek Lian</td> </tr> </table> <p>Other Executive Committee members elected are: Ms Tng Kek Lee Ms Evelyn Yong Mr Ng Wai Chun, Lawrence Ms Ong Lay Khim Mr Yip Ka Wah Ms Vicky Yong Ms Ng Bee Keow Ms Liu Siew Hean</p> <p>The following members were appointed as the GESS-PTA 2011 internal auditors:</p> <p>Mr Richard Goh Mr Ng Keng Wan, Raymond</p> <p>Mr Richard Goh proposal Mr Mohamed Dali Sharif seconder Mr Lawrence Ng</p> <p>Mr Ng Keng Wan proposal Ms Sherena Hong seconder Mr Benjamin Tan</p>	President	:	Ms Kelly Mak Lai Kam	1st Vice President	:	Mrs Carolin Tan (Principal)	2nd Vice President	:	Mr Ramanathan S/O Ramanathan	Secretary	:	Ms Leow Yee Ling	1st Asst Secretary	:	Mdm Priscillia Chen	Treasurer	:	Ms Linda Lim Gek Lian	
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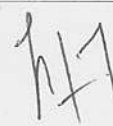
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	Discussions	Action By
	<p>The following teachers were appointed Teacher Representatives for GESS-PTA 2011:</p> <p>Liaison Officer, Overall In-Charge : Mdm Foo Lee Lian CIP : Mr Wong Meng Kit National Education (NE) : Ms Foo Lee Wee Dads for Life : Mr Foo Meng Juan, Emerson School Family Education (SFE) : Ms Lim Siew Hong Eunice Cultural Event/Function Liaison : Ms You Chang Ying</p>	
6	<p><u>Date of next PTA meeting</u></p> <p>The next PTA meeting is scheduled for 28th February 2011 6:30pm at AVA Room. More information will be posted on the PTA website nearer to that date.</p>	All PTA members to take note.
7	<p><u>Any other business</u></p> <p>Mr Lawrence Ng further informed all present that the subscription is payable per parent. Hence if you have 2 children in Gan Eng Seng School in any particular year, you only need to pay once.</p> <p>Ms Kelly Mak thanks all present for their supports. She also stressed that their child will look forward to their presence in the school activities.</p> <p>Every parent is invited to attend Gan Eng Seng School Chinese New Year cum Total Defence Day Celebration on 2nd February. More details will be furnished at a later date.</p>	

Minutes recorded by: Ms Leow Yee Ling – Assistant Secretary

Vetted by: Ms Kelly Mak - President

Dated: 31st January 2011



Gan Eng Seng School
Parent-Teacher Association(PTA)

Letter of Proxy

I _____ NRIC No. _____

hereby authorize _____

NRIC No. _____ to act as my proxy on all matters at the GESS PTA

AGM of 18th February 2012.

Signature: _____

Date: _____